



Step-by-step instructions

Order Manual for Propping &
Fabric Samples to Stores

Supplier: Nissma Montering AB

How to order overview

1 **Open Nissma's webshop to order**

Complete your order via Nissma's webshop, copy the URL visible in the "Product Description".

2 **Enter the cost (SEK) and Order Reference Number in SAP Ariba**

You will receive an order confirmation both on the Webshop and email. Enter the cost (in SEK currency) and enter the unique order reference number in the "Product / Service Description". Add to cart and submit your order.

3 **Approve added shipping cost**

Nissma will add shipping cost to the Purchase Order, which needs to be approved by you in SAP Ariba.

4 **Goods Receipt**

Complete Goods Receipt in SAP Ariba as soon as the PO is approved, so that the supplier can get paid on time!

Open SAP Ariba and search for "Nissma".

Nissma



Shop Your requests Your approvals

New

Important Update from 8th of September 2025.!

We are updating the master data in Ariba. This means: • All products and services will be refreshed with new Commodity (UNSPSC) codes and accounting details. • All existing catalogues will be updated with...

Learn more

Recommended for you

Unable to load data
We're having trouble displaying recommended items right now. Please check back later.

Quick Links



Recent requests

No recent requests

See all >

∨ [Catalogs](#)



Propping, samples (fabrics, mattresses, cutaway foam, flooring)

[NISSMA MONTERING AB](#)

Supplier Part #: Freetext order

Available in 21 day(s)

[View details](#)

You will find one catalogue item. Click "View details"

[View all in catalogs \(1\)](#)

∨ [Forms](#)



Copy and paste the URL into another search tab. This will take you to Nissma's webshop. First complete your order there first.

Propping, samples (fabrics, mattresses, cutaway foam, flooring)

From NISSMA MONTERING AB

Available in **21 days**

Quantity

each

Product Description *

Place your order: <https://www.nissma.se/mapp/ikeaorder/underlag.html>

Price *

Product / Service Description *

Add to cart

Product information

Supplier part no.:

Manufacturer:

Freetext order

Important: Once the order is complete at Nissma, enter the cost in SAP Ariba. Write the unique Order Reference Number in "Product/Service Description" field

For questions please write to: order@nissma.se

Choose the form you like to order from.

Välj det underlag som ni vill beställa ifrån.

Fabric & Leather forms	Other forms	Temporary forms
Metergoods - Home textiles (Textilier)	Ergo pillow samples	
Metergoods - Upholstery fabrics (Möbeltyger)	Cutaway samples	
Fabric and Leather samples		
Kundprover-IKSC		

No need to log in!
Simply search for
your items and place
your order.



Thanks!

We've received your order and will come back with an orderconfirmation soon.

Reference order number for this order: WT00512

Total order value (PO line SAP Ariba): 480 SEK

[BACK TO FORM](#)

An order confirmation will pop up once the order is submitted. You will also receive this via email.

Enter the unique reference order number and cost in the SAP Ariba catalogue.

EXAMPLE

Enter the ref number & cost in Ariba



Propping, samples (fabrics, mattresses, cutaway foam, flooring)

From NISSMA MONTERING AB

Available in **21 days**

Quantity

- 1 + each

Product Description *

Place your order: <https://www.nissma.se/mapp/ikeaorder/underlag.html>

Price *

480 SEK

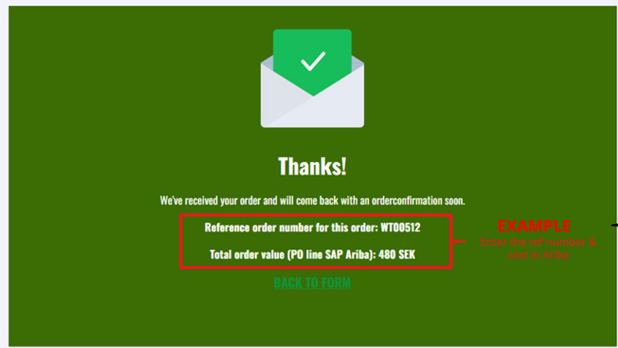
Product / Service Description *

WT00512

Add to cart

Keep the quantity as 1

Note that the currency should be **SEK**



Product information

Find goods and services

Shop Your favorites Your requests Your approvals

IMPORTANT

Complete "Goods Received" as soon as your order is approved by clicking on "Your requests"

Without confirming Goods Receipt, the supplier cannot get paid on time.

Recommended for you

No recommendations available.
We don't have any recommendations available, yet.

Quick Links

Recent requests

PR58036 Submitted

footrests
€500.00 EUR
Requested 0 days ago

PR57954 Submitted

Screen protectors
€1.77 EUR
Requested 0 days ago

PR53485 Receiving

elevator services and door
€10,000.00 EUR
Requested 39 days ago

See all >



IT Products & Services



Consultancy & Advisory Services



Marketing & Communications





Construction Energy Facility Waste



Office Supplies



Service Business- CFF

The Finance and Procurement Helpdesk is available at the bottom of the Shop page.

Self-help through iProcure
 Keep yourself updated on how to use ARIBA in the iProcure pages.
[Learn more](#)
iProcure
 Your knowledge portal for procurement at Ingka.

Policy

Procurement policies are automatically enforced by the system

[Ingka Co-worker privacy policy can be accessed here](#)

[Country co-worker privacy policies \(sharepoint.com\)](#)

Need help?

For training and self-help needs, please visit [iProcure - iProcure - Home \(sharepoint.com\)](#)

Contacts

For GBO Finance & Procurement Helpdesk, please visit [Finance & Procurement Support \(sharepoint.com\)](#)

